

IN THE CRAWFORD CIRCUIT COURT

STATE OF INDIANA

IN RE: THE AMENDMENT OF
LOCAL RULES


ORDER AMENDING LOCAL RULES OF PRACTICE
FOR THE CIRCUIT COURT OF THE
77TH JUDICIAL CIRCUIT, CRAWFORD COUNTY, INDIANA

Pursuant to the requirements of Administrative Rule 15 of the Indiana Supreme Court, IT IS HEREBY ORDERED that the Local Civil Rules of Practice for the Circuit Court , Crawford County, Indiana, are hereby amended by the revisions of the following Local Rule LR-13-AR00-8 regarding Court Reporter Services. This Local Civil Rule shall be applicable in all criminal and civil matters and shall be effective immediately, on approval by the Indiana Supreme Court.

The Court finds that pursuant to Trial Rule 81(D) good cause exists to deviate from the schedule established by the Division of State Court Administration for the adoption of local rule.

The Clerk of Crawford Circuit Court is advised to post this rule amendment in their office and on their website, if any, for a period of thirty (30) days.

SO ORDERED this 28th day of June, 2007.



HON. K. LYNN LOPP, JUDGE
CRAWFORD CIRCUIT COURT

The Court of Crawford County, Indiana adopt the following local rule for Court Reporter services pursuant to Administrative Rule 15.

1. Each Court Reporter shall be paid an annual salary for time spent working under the control, direction and direct supervision of the court during any regular work hours, gap hours or overtime hours.
2. Regular working hours shall be 36 hours per week. Gap hours shall be hours worked in excess of 36 hours per week. Overtime hours shall be hours worked in excess of 40 hours.
3. That for any gap or overtime hours worked, the Court and the Court Reporter shall enter into a written agreement whereby compensation for such work shall be as follows:
 - a. Compensatory time off from regular work hours shall be given in an amount equal to the number of gap hours worked.
 - b. Compensatory time off from regular work hours shall be given in the amount of one and one-half (1 ½) times the number of overtime hours worked.
4. The Court Reporter shall be compensated at the rate of ~~\$4.50~~ \$5.00 per page for any county indigent, state indigent or private ordinary transcripts prepared. Index and Table of Contents pages shall be charged at the rate of \$3.50 per page. The Court Reporter shall submit directly to the county a claim for the preparation of the county indigent transcripts as other county claims are submitted. If the Court Reporter is requested to prepare an expedited transcript, the maximum per page fee shall be \$10.00 where the transcript must be prepared within 24 hours or less and \$7.00 where the transcript must be prepared within 3 working days; provided however that there shall be a minimum fee of \$45.00 for expedited transcripts. A minimum fee of \$40.00 will be charged for ordinary transcripts less than seven pages in length.
5. An additional labor charge approximating the hourly rate based upon the Court Reporter's annual compensation shall be charged for the time spent binding the transcripts and the exhibit binders.
6. The Court Reporter may charge a reasonable charge for the office supplies required and utilized for the binding and electronic transmission of the Transcript, pursuant to Indiana Rules of Appellate Procedure 28 and 29. The costs for these supplies shall be determined pursuant to a Schedule of Transcript Supplies which shall be established and published annually by the Judge of Crawford County.

7. If a transcript is prepared for the purposes of appeal, the original paper transcript shall be forwarded to the Clerk upon completion. The Court Reporter is also directed to produce two copies of an electronically formatted transcript, one of which shall become an official record of the court proceedings and kept in the Court where said proceedings was held, and the other of which shall be submitted to the Clerk along with the original paper transcript.
8. Any transcript prepared for reasons other than appeal shall be delivered to the requesting party.
9. Each Court Reporter who receives income from the preparation of transcripts shall report such amounts, at least annually, to the Indiana Supreme Court Division of State Court Administration on forms prescribed by such Division.
10. This rule is purposefully silent as to the hours during which court reporters may prepare transcripts, as to whether court reporters must reimburse the Court for use of its equipment and work space in preparing transcripts, and as to whether the court reporters must furnish their own supplies when preparing transcripts. The Judge of Crawford Circuit Court retain their individual authority to make rules on such matters applicable only to their particular Court.
11. Should any Court Reporter elect to engage in the private business of recording and/or transcribing depositions, they shall do so outside the employee's scheduled working hours, on the employee's time off, or the employee may elect to use compensatory time. Each Court shall be responsible for setting the amount of reimbursement and fees for the use of the Court's equipment and work space. The Court Reporter shall furnish her own supplies for such purposes.